



Having Dr. E speak at your event? Don't stress the details.

We've got everything you need right here!

Audio/Visual Requests

Please provide:

- An **LCD projector** with PowerPoint capability.
- One **hands-free wireless microphone**.
- A stage or platform with a wired **sound system**.

While Dr. E travels with a MacBook Pro laptop, she prefers to provide the presentation and have it hosted on on-site equipment.

Sound Check

Please schedule the AV sound check close to the start time of Dr. E's keynote, or during an appropriate break in the event.

Dr. E's run-through usually takes about 15 minutes.

Stage Introduction

You can find Dr. E's approved stage introduction script [here](#).

One-Pager Download

You can find Dr. E's Speaker One-Pager [download here](#)

Presentation Distribution and Recording

You're welcome to take professional photos during Dr. E's presentation. Please provide Dr. E's team with a copy of all photos following the event.

Audio and video recording is permitted on a pre-approval basis. If you're approved to record audio or video from Dr. E's presentation:

- All raw footage must be provided before the production of the final video or audio.
- Once edited, all footage must be provided to Dr. E's team.
- All materials must be for internal use only and password protected.
- No videos Dr. E shares in her presentation can be recorded or used in your finished product.

Missing something?

Connect with Dr. E's team at www.ElizabethLombardo.com